Commonwealth of Virginia

Council on Technology Services

COUNCIL ON TECHNOLOGY SERVICES (COTS)

Security Workgroup

MINUTES

March 20, 2003

Department of Rehabilitative Services' Conference Room

10:00 AM - 5:00 PM

Attendance:

Members:

Ernie Steidle, Department of Rehabilitative Services (DRS), Co-Chair; Harry Sutton, Department of Social Services (DSS), Co-Chair; John Palese, DSS; Trip Sims, DSS; Merritt Cogswell, Division of the State Internal Auditor, (DSIA); Shelly McCabe, Department of Information Technology (DIT); Paul Lubic, Department of Technology Planning (DTP); Chuck Tyger, DTP; Darlene Quackenbush, James Madison University (JMU); Shirley Payne, University of Virginia (UVA); Dan Galloway, JMU; and Clyde Laushey, Virginia Commonwealth University (VCU).

Guests and Staff:

Guests

None

Staff

Eric Perkins, DTP

Welcome and Opening Remarks:

Co-Chair Ernie Steidle welcomed the members, and advised that the meeting would be closed to the public.

MOTION TO GO INTO CLOSED SESSION

It was moved, seconded and approved that the Council go into Closed Session pursuant to Section 2.2-3711.A.20 of the *Code of Virginia*, for the purpose of discussing a cyber continuity plan.

MOTION TO RECONVENE IN OPEN SESSION

It was moved, seconded and approved that the Council reconvene in Open Session.

Other Issues:

None.

Adjournment

The meeting adjourned at 5:00 p.m.

Next Meeting Date:

April 17, 2003 10:00 – 5:00 p.m. at DRS in the first floor Conference Room`

Prepared & Submitted by: Eric Perkins, DTP

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